



# SREE NARAYANA GURU COLLEGE OF COMMERCE

ACCREDITED BY NAAC - GRADE 'B' (2004-2009)

(PERMANENTLY AFFILIATED TO THE UNIVERSITY OF MUMBAI & RECOGNISED BY UGC)

MANAGED BY SREE NARAYANA MANDIRA SAMITI (REGD.)

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## MINUTES

Minutes of IQAC meeting held on 20.12.2013 at 2:00 p.m in College Seminar Hall with the following agenda.

- To read out and approve the minutes of the previous meeting
- To discuss the further plan of action
- Any other matter with the permission of chair.
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The following members were present for the meeting.

• Prin. Dr. Ravindran Karathadi	Chairman
• Prof. Mrs. Jayasree V.	Coordinator
• Shri. N. Sasidharan	Management Representative
• Shri. M.I.Damodaran	Management Representative
• Prof. Hinduja Srichand	Teaching Faculty
• Mrs. Anuradha Raghuraman	Teaching Faculty
• Mrs. Khushboo Mehta	Teaching Faculty
• Mrs. Karishma Kasare	Teaching Faculty
• Mr. Mohandas	Admn. Manager (SFS)
• Shri. Venkatramni	Local Society Member
• Ms. Khadija Abdul Sattar	Student Member
• Mr. Sunil Jaiswal	Alumni Member

1. Chairperson Dr. Ravindran Karathadi has welcomed the members.
2. Mrs. Jayasree V. has read out the minutes of the previous meeting and unanimously approved the same.
3. IQAC Coordinator has proposed to discuss various aspects relating to preparation of AQAR for 2013-14.
4. Mrs. Anuradha Raghuraman conveyed Members regarding the necessity of procuring more books for the library and it was decided to collect the list of books to be purchased from faculties by Library committee and immediately the order should be given to purchase the same.

5. IQAC intended to conduct one National Level Seminar on quality issues in the current scenario of education system. It was decided to have one seminar on "Academic Excellence –current challenges" in the month of February, 2014. Mrs. H.M.Bhise would be leading as Seminar Coordinator.
6. Management as per the recommendation of second peer team visit, discussed the plans for beautifying campus walls, providing extra sports facilities and making kbaddi, and Basket Ball court.
7. IQAC Coordinator explained the need for starting new extension and out reach programmes. It was decided to conduct the activities jointly with N.S.S. Women Development Cell has already planned out there activities and same is in the process.
8. The meeting concluded at around 3:30 p.m. with formal vote of thanks.
9. Prin. Venkatramni suggested to conducted more number of expert guidance sessions for the undergraduate students along with general awareness about capital market and general things. Mrs. Khushboo Mehta was asked to conduct the sessions on various areas as suggested by Prin. Venkatramni.

The meeting was concluded at 3.30 p.m. with formal vote of thanks.



**Principal**  
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